

## Library Goals



- Our mission is to develop and foster a life-long appreciation of the written word and to provide students with the critical reading, writing, listening, and communication skills necessary to succeed in life.
- We hope to instill pride in personal and group achievement and strive for students to be productive, caring members of a global society.
- Students are taught how to select and evaluate materials, print or digital, for research and personal interests and use technology and other information tools to display knowledge in ways that others can view, use, and access.
- We hope to prepare every student for the rapid technological changes of the information age as prescribed in the Common Core Standards.
- We hope to foster a lifelong love of learning.

## Library Objectives

- Use the OPAC to search for books by subject, title, and author.
- Describe how the library is organized and resources are arranged.
- Choose appropriate leisure reading based on reading level and interests.
- Apply Internet safety guidelines.
- Evaluate Internet websites for validity, including relevancy, appropriateness, detail, currency, authority, and bias.
- Develop note taking skills.
- Understand plagiarism and the basic principles of copyright law.
- Utilize subscription databases for research.
- Properly cite resources using the MLA citation style.
- Acquire a working knowledge of literary and information terms.

## Library Guidelines and Rules

The library is open every day from 7:45am to 3:45pm.

Students may visit the library during work study periods, lunch, teacher scheduled visits, and after school.

Students may borrow a maximum of 2 books for a 2 week period and renew a book as long as no other student or staff member has requested the book.

Overdue fines are not collected but students are unable to check out any other books until the overdue books are returned.

Students are responsible for the replacement cost of a lost or damaged book.

The library offers both print and digital information and encourages users to be respectful of all materials in the library. Students and staff may use the library for research, studying, and reading.

*All school rules apply for the code of conduct.*

